

6.5.3 MEETINGS OF THE PRINCIPAL HELD FROM APRIL 2013 TO JUNE 2016

S No	Date	Agenda	Venue	Remarks
01	04.04.2013	To Discuss about Vacation Schedule & BOS dates	Audio-Visual Hall	125 Teaching and Non-teaching staff have attended
02	10.06.2013	To discuss about the Quality Enhancement measures & Academic Instructions	Audio-Visual Hall	84 Faculty Members have attended
03	29.07.2013	Discussion about planning & utilization of CPE funds. Action plan of IQAC for 2013-14	Audio-Visual Hall	92 Faculty Members have attended
04	17.10.2013	To discuss about the academic calendar for the rest of the year	Audio-Visual Hall	85 Faculty Members have attended
05	11.11.2013	To discuss about special fee funds and Student feedbacks	Room No. 10	85 Faculty Members have attended
06	07.12.2013	1. Academic Audit to be submitted to the Commissionerate of Collegiate Education, Hyderabad. 2. Issues relating to submission of application to RUSA, CCE, Hyderabad.	Audio-Visual Hall	128 Faculty members from UG & PG have attended
07	17.01.2014	To discuss about 'National Seminars to held in February, 2014' by the Departments of Commerce; Chemistry, Botany & Zoology	Audio-Visual Hall	86 Faculty Members have attended
08	30.01.2014	To discuss about Academic Audit	Audio-Visual Hall	86 Faculty Members have attended
09	06.03.2014	To discuss about College Day and about conducting of exams	Audio-Visual Hall	Teaching & Non-Teaching Staff have attended
10	09.06.2014	To Discuss about Quality Enhancement Measures & Academic Activities	Audio-Visual Hall	75 Faculty members have attended
11	19.07.2014	To discuss about the Academic Performance Index (API) submitted to CCE in June, 2014 also feed back, ward counseling etc.,	Audio-Visual Hall	93 Faculty members have attended
12	19.08.2014	Review and planning for activities of different cells. Also, about Guest Lectures and Seminars to be held	Audio-Visual Hall	Faculty members have attended
13	20.09.2014	Review of the National Seminar and Printing of ISBN Volume, held by the Departments of Politics & Economics Details of DQAC held on 19.09.2014 at St. Theresa's (A) College, Eluru by Sri. P C Swaroop and Sri. V Daniel	Audio-Visual Hall	88 Teaching & Non-Teaching Staff have attended
15	10.11.2014	Staff meeting with the Academic Audit Committee sent by CCE	Audio-Visual Hall	93 Faculty members and 03 members of the committee
16	15.12.2014	Review of Academic and Administrative Activities	Audio-Visual Hall	80 Faculty members have attended

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17	24.01.2015	Meeting arranged with the Secretary, Sir C R Reddy Educational Institutions	Audio-Visual Hall	105 Faculty members attended
18	09.06.2015	To Discuss about Quality Enhancement Measures & Academic Activities	Audio-Visual Hall	Faculty members have attended
19	16.07.2015	Meeting of the Faculty members with Dr. Vijaya Babu, Coordinator, JKC, CCE, AP, Hyderabad Details of CCE guidelines – Uniform syllabus in all universities from 2015-16	Audio-Visual Hall	84 Faculty members have attended
20	22.08.2015	Condolence meeting in memory of Late Dr D. Chandra Sekhara Rao, HOD, Dept. of Economics	Room No. 10	Teaching & Non-Teaching members have attended
21	31.08.2015	To discuss about the change in the syllabus for the First Year Degree as given by AKNU, Rajahmundry, Committees for VII Criteria of NAAC and other Academic matters	Audio-Visual Hall	Faculty members have attended
22	02.09.2015	Workshop on IQAC & NAAC preparation to the faculty members	Audio-Visual Hall	PPT on NAAC & IQAC by P C Swaroop, Convener, IQAC PPT on NAAC criteria by M Vincent Paul, Faculty in English
23	17-12-2015	Principal briefing about API format.	Audio-Visual Hall	76 Faculty members attended
24	29-03-2016	Faculty briefed about the preparation for Academic Audit to be done by the Team of Lecturers from other Institutions, appointed by CCE, AP. Academic Audit Schedule is on 30-03-2016.	Audio-Visual Hall	69 Faculty members attended
25	11-04-2016	Discussions about various Academic Activities, Ward Counselling and Preparations for NAAC Re-assessment work. 3.30 PM to 5.30 PM	Audio-Visual Hall	94 UG & PG Faculty members attended
26	01-06-2016	Workshop by IQAC : Power point presentation by the Principal on NAAC criterion wise formats and Departmental data from 2011-16. 2.30 PM to 6.30 PM with Tea break.	College Auditorium	93 UG & PG Faculty members attended

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27	01.08.2016	Discussion about the Evaluation Reports of the Departments with faculty of PG Departments.	Audio Visual Hall	38 Faculty Members have attended
28	17.10.2016	1) Semester-end and Practical Examinations 2) To discuss about Research Policy 3) To discuss about completion of 1 st year syllabus	Audio Visual Hall	80 Faculty Members have attended